

## Now You Can Get Current Demographic Information for your Congregation

The Congregational Development and Transformation Team has purchased a subscription to MissionInsite. To use the information you simply follow the instructions below:

Go online with your computer, and open your browser.

1. Navigate to: MissionInsite.com. Click on the Registration Information button on the left side of the home page. Opens the Registration Information Page. Click on Register. Enter Your Unique AGENCY ACCOUNT ID# 2kona
2. **Begin the registration process.**
  - a. Select your city and your church.
  - b. Complete boxes creating your unique User Name and Password.
  - c. Review terms, check the Accept Terms box and click Register. You will receive an e-mail to verify your registration which contains your Activation Code from MissionInsite. Check your Spam/Junk box if the e-mail does not appear in your Inbox.
  - d. Complete Registration as instructed in e-mail. For more help, click Support on the Contact Us tab or use LIVE CHAT.
  - e. When you verify your e-mail you will be logged into your study. For future log ins click the Login Tab on the MissionInsite Home Page
3. **Welcome Screen**

The Welcome Screen provides a basic orientation and suggested uses to important PeopleView™ System functions and resources. Click each button to view these key resources.
4. **Mouse Over the Help Tab (Top Left of Web Page)**

The place to look for support. Contains Videos, Documents, How To and Contact information including Live Chat. Review each tab to discover the wealth of material available to assist you in your use of the PeopleView™ System. Resources include: The Mosaic Household Portraits:

If you need help beyond these instructions, contact:

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