



***The Church of the Open Hands***

## **First Presbyterian Church of Farmington**

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Rev. Eddie Jusino, Senior Pastor

March 4, 2019

First Presbyterian Church of Farmington, *The Church of the Open Hands*, is excited to announce its search for a new post, Family & Children Ministry Coordinator. Because we are approaching this ministry with a new perspective, we believe prospective candidates will find the brief overview of our church and our philosophy for First Farmington's Family & Youth Ministry helpful in assessing their interest in and suitability for this new post.

### **About First Presbyterian Church of Farmington**

Our church was founded 65 years ago on the floor of the PC USA General Assembly at its 1954 meeting in Detroit. While our congregation has grayed through the years, we have recently been blessed with new members that include young families with children. We are also fortunate to have a well-respected, resident Preschool with a proud 50-year history and growing enrollment. While we have similar growth challenges facing many mainline congregations, we are enthusiastic about the progress our church has been making as we combine our rich heritage, community outreach and commitment to mission, and explore new ideas through our Creative Worship Arts initiative.

### **About Our Philosophy for Family & Children Ministry**

For too long Christian Education has underestimated the spiritual faith formation potential in our young ones. The way we have always done things is no longer serving the needs of our families and children. We have been contented in just feeding our children Bible stories following traditional repetitive methods. The intent with this new approach is to prepare the soil of kid's hearts so seeds of faith can grow, nurturing an early relationship with the Living Christ through the creative arts -- including dance/movement, music, singing, drama, poetry, painting and other age-appropriate mediums for children/youth to experience God and learn about their/our faith. It helps children find God in all things and uses creative expression to access God's ongoing Revelation and presence. Instead of children learning a fact about Church history or the story of Jesus, the arts program helps them hear, feel, explore and express the scene. We are enthusiastic to include a new Family & Children Ministry Coordinator to join us on the journey and support our effort to redefine Christian Education & Faith Formation.

If this journey in redefining Christian Education & Faith Formation resonates with you, touches your soul and inspires you to make a difference in the lives of children and their families, then you may be just the candidate we seek. We invite you to look over the following job description and please contact the Nurture Ministry Team at [nurture@farmington-pres-org](mailto:nurture@farmington-pres-org) to advise us of your interest and to submit your resume detailing your qualifications.

Peace & Grace,

*Pastor Eddie*

Rev. Eddie J. Jusino  
Senior Pastor

First Presbyterian Church of Farmington  
**Position Description**

Title: **Family & Children Ministry Coordinator**

Reports To: Head of Staff

FLSA Status: Non-Exempt

(Part-Time position scheduled to work 15 hours/week)

Approval Date: 02/20/2019

**Position Summary**

The Family & Children Ministry Coordinator provides spirited, creative and compassionate leadership over ministry activities for children from infancy through eighth grade and their families.

The Coordinator works in partnership with parents, church staff, the Nurture and Worship Ministry Teams and adult and youth volunteers.

The Coordinator guides these partners to create a sense of community among children, parents and older generations by providing a warm, welcoming, inclusive and affirming environment for fellowship events and activities that are designed to provide mutual support and opportunities to grow in faith.

The Coordinator also provides leadership in the transformative use of creative arts & music, enabling faith formation and relationship building in ways that spark imaginations and ignite passions, capturing the interest of children and their families including those who are not regular participants in the life of the church.

**Primary Responsibilities**

- Establish and maintain healthy relationships with children and their parents.
- Plan, coordinate and oversee the Sunday nursery and school program for infants through 8<sup>th</sup> grade including, but not limited to, weekly classes, children's worship and stewardship and mission opportunities.
- Recruit, train and monitor Sunday nursery and school volunteers.
- Integrate and coordinate the arts into the Sunday school program including music, dance, drama, visual arts, poetry and storytelling.
- Synchronize the Biblical focus for each week's Sunday school with the liturgical calendar and the Worship service *Not for Children Only* theme for the week.
- In conjunction with the Church's calendar and collaborating with the Nurture and Worship Teams, plan special events involving the children and their parents. Examples: Palm Sunday Drama, Easter Special Music, Pentecost Dance, Fall Festival, community-wide Talent Show and Christmas Pageant.
- Administer confirmation class activities.
- Attend and participate in monthly church staff meetings as well as Nurture & Worship Team Ministry meetings.
- Collaborate with Nurture & Worship Teams to establish annual ministry goals and to ensure appropriate Sunday nursery and school supplies, curriculum and materials are available.
- Collaborate with parents, church staff, the Nurture and Worship Ministry Teams, adult and youth volunteers in the strategic transformation of the children and youth wing of the church into a safe and creative haven for children, youth and others to gather and to explore their artistic talents.

- Encourage worship attendance and participation, and participation in the Children's Choir.
- Coordinate with the Nurture Ministry Team and other community churches to offer summer Vacation Bible Camp (VBC).
- Utilize community outreach to attract and recruit families.

### **Minimum Qualifications**

- Bachelor's degree in childhood development, childhood education or liberal arts; or an equivalent combination of related education/training and experience.
- Minimum three years of related experience that demonstrates interest, ability and imagination in working with children and their parents.
- Working knowledge of Word, Excel and PowerPoint.
- Familiarity with social networking (Facebook and other internet platforms).
- Excellent organizational and verbal/written communication skills.
- Excellent interpersonal skills and the ability to handle sensitive and confidential situations.
- Demonstrate discretion, professionalism and the ability to work effectively with children, their parents, adult volunteer and church leadership and staff.
- Self-starter and ability to work autonomously.
- Reflect an engaging Christian faith, a welcoming spirit, and a love for young families.

### **Working Conditions**

- Nursery and classroom environment.
- Work schedule is flexible however, Sundays and other scheduled day/evening events require attendance.
- Travel may be required to attend outreach community programs and/or conferences/workshops.

**Compensation: \$15,990 annually**

**Part-Time position: 15 hours per week**

**Contact:** To indicate interest please submit a brief cover letter and resume to the Nurture Ministry Team at [nurture@farmington.pres-org](mailto:nurture@farmington.pres-org).