



First Presbyterian Church of South Lyon is seeking a part-time, Children's Ministry Coordinator.

This person will be of a strong Christian faith, energetic, and demonstrate a love for children. S/he will have experience, either professionally or as a volunteer, working with children. The role of the coordinator is to provide a fun, creative, loving, and encouraging space on Sunday mornings for children of all abilities to learn and grow in their faith.

Specific Responsibilities:

School Year (approx. 4 hours per week, September – mid-June, 40 weeks):

- Develop/select curriculum with Pastor and Christian Education Committee for grades pre-K through 5
- Plan and lead class for grades 1 – 5; recruit classroom helpers
- Plan lesson and recruit volunteers for pre-K & K
- Other responsibilities include staffing the "Playroom" for infants and toddlers during worship hour as needed, and keeping the classroom and Christian Education supplies stocked and organized.

Class schedule follows school calendar. When school is on break, there are no Sunday school classes. This includes Thanksgiving, Christmas, Mid-winter break, Easter, Spring break, and Memorial Day weekend.

Summer Months (approx. 2 hours per week, Mid-June – August, 12 weeks)

- Plan lessons and organize crafts for upcoming school year
- Plan and lead "Stories on the Lawn" 1 evening for 4 weeks, mid-July through mid-August. 1 hour – share a story and lead a craft, recruit volunteers as needed.
- Staff the "Playroom" on Sunday mornings during worship as needed

Position includes a spending allowance not to exceed \$500 for curriculum and class supplies.

Inquiries, or resume with cover letter, can be emailed to: office@fpcsouthlyon.org.