

CHERRY HILL PRESBYTERIAN CHURCH
Dearborn Michigan

POSITION DESCRIPTION

Title: Director of Music & Organist

Purpose:

- Cherry Hill Presbyterian Church seeks a dynamic, passionate, and innovative individual to lead and grow a comprehensive and creative music ministry for the congregation and community. Cherry Hill Church has a long heritage of and appreciation for a strong music ministry and it is the hope of the leaders and congregation to build on this foundation in the years ahead.

Responsibilities:

- Provide musical leadership each week for the congregation's worship that directs attention toward God
- Work with the pastor on music selections for worship. (The pastor is responsible for selection of hymns for worship services in coordination with the music staff.)
- Direct the adult chancel choir for Sunday worship and any special worship services, selecting music and conducting weekly rehearsals
- Serve as the primary organist and pianist for all weekly Sunday worship services, Wednesday evening services, and special services (2 Christmas Eve services, Ash Wednesday, Maundy Thursday, and Good Friday)
- First refusal for all weddings, memorial services and funerals held in the church. The Director of Music & Organist will receive an extra stipend (to be determined by organist and session) for these services
- Provide instruction in vocal technique and etiquette to choir members and other volunteer musicians
- Develop a process for recruiting choir members
- Provide necessary information for worship bulletins to the church office
- Rehearse with volunteer soloists for various worship services
- Supervise the music library
- Supervise care of all musical equipment (includes robes, hand bells, and other musical items)
- Schedule regular tuning and repair of organs and pianos and notify the pastor and/or Worship and Music Committee chair of any needed repairs
- Attend monthly meetings of the Worship & Music Committee and staff meetings as called
- Plan activities for community outreach
- Work with pastor on planning and hosting concerts for the "Music at Cherry Hill" concert series
- A small, but dedicated bell choir has been a part of our music ministry for the past three years. This choir has played periodically for Sunday worship and on other occasions. This would be another possibility for this position.
- Secure substitute organists as needed.

Evaluation:

Performance reviews will be conducted annually by the session's Administration Committee in conjunction with the Worship & Music Committee, and the Pastor as Head of Staff. The Administration Committee will annually review the adequacy of compensation.

Relationships:

Relate with members of the choir and seek to create a supportive environment with choir members. Celebrate the gifts of those who volunteer even while recognizing and being sensitive to our limitations.

- Work under the direction and guidance of the pastor (Head of Staff)
- Work in a team relationship with the pastor and other staff members.
- Meet regularly and work with the Worship and Music Committee.
- Relate with congregation, both youth and adults.

Requirements:

- A university degree in music (preferably church music) or currently in a degree program, or 5 + years experiences as a church choral director and organist.
- Competency on both organ and piano
- Choral direction training/experience
- Experience in recruitment of choir members.

Compensation

- Annual Salary - \$24,000 based on 15-20 hours a week
- 4 Weeks paid vacation
- Continuing Education: \$500.00 and 1 week leave

Applicants Should Contact:

Rev. Mark Phillips, Minister
Cherry Hill Presbyterian Church
24110 Cherry Hill Road
Dearborn, Michigan 48128
313-563-4800
Vicarmark@aol.com

ABOUT CHERRY HILL PRESBYTERIAN CHURCH

Cherry Hill Presbyterian Church is a community of friends and neighbors seeking to discern and do God's will from our base in Dearborn, Michigan.

Our church was established in 1942 by a small, but determined group. While our nation was in the middle of World War II, this group stepped out in faith to begin a church. First meeting in a local elementary school, our church grew in members and in resources to become an important element in what was then the rapidly growing community of west Dearborn. Today our large, stately building is an icon on the corner of the busy intersection of Telegraph and Cherry Hill Roads.

The world and Dearborn have seen many changes since our church's founding 75 years ago. The demographics of our neighborhood are different, as are the expectations among individuals regarding participation in the church. And yet, many things are unchanged. We take inspiration from our founding members. They were a small band of believers that asked God to direct their energy and creativity and, as a result, were able to create a faith community

that has served tens of thousands of people. We pray that God will energize our church family to continue to serve Christ in this community and beyond.

The congregation, session, and staff of Cherry Hill Presbyterian Church are committed to discerning and doing God's will, through worship, study and mission while becoming a more open, supportive community of members and neighbors. God is the core of all we do.

Worship, study, and mission have been discerned by the congregation as priorities. We believe we have the resources, gifts, and energy to expand and develop them. With Jesus as our role model we strive not to be judgmental but to welcome all as children of God so that our journeys of faith will become stronger together.

Cherry Hill Presbyterian Church is a member of the Presbytery of Detroit of the Presbyterian Church (U.S.A.).