

Director of Music Ministries

St. John's Presbyterian Church is exploring new ways of **"doing church."** We have begun a renewed outreach to our community and youth. Our congregation greatly values the role of music in deepening the worship experience and we have a dedicated volunteer choir. The sanctuary houses a Rodgers pipe organ, Hammond organ, Yamaha Clavinova, and a Baldwin piano, all well maintained.

Position Description

The Director of Music Ministries directs, coordinates and/or performs music that is liturgically appropriate for the worship service with the guidance and approval of the Pastor/Worship committee chair.

Responsibilities

The Director of Music Ministries is responsible for the music program. The following indicate the flow and direction of the work of the Director of Music Ministries and are not meant to be exhaustive. Changes may be made in accordance with the needs of the church.

- Working in tandem with Pastor, Session and staff to plan and execute the congregations' missions/goals
- Playing piano and/or organ for Sunday worship service
- Play musical prelude for at least 15 minutes prior to regular Sunday worship service
- Directing and rehearsing choirs for Sunday worship service
- Preparing music/choirs for additional services during the Easter and Christmas seasons
- Developing a ministry of music with children and youth
- Ordering music and managing music acquisition budget
- Maintaining music library in coordination with Worship committee chair
- Scheduling substitutes with prior approval of Pastor/Worship committee chair
- Obtaining additional musicians when needed for special services in consultation with Worship and Music Committee representatives
- Supervising maintenance of piano and organ and managing maintenance budget
- Providing music for wedding or funeral services if requested and available
- Be present for annual performance review with Pastor, Worship committee chair, and Personnel committee chair.

Qualifications

- Bachelor's degree in music, church music, or other related degree
- At least 3 years of experience working in a church setting
- Demonstrated knowledge of reformed theology, liturgical practice, and use of music in worship
- Demonstrated skill and competency at the keyboard for organ and piano
- Experience and competency directing volunteer adult singers
- Interest and/or experience developing music programs for children and youth

- Knowledge and appreciation of different styles of music
- Willingness to incorporate existing contemporary music group and possible other instruments into services as appropriate (not responsible for musical direction of these groups)
- Ability to work well with others and participate collegially with staff members, Pastors, and congregational leaders
- Self-motivated and open to creativity
- Available Sunday mornings, some week-day evenings and for regular staff meeting
- The Director of Music Ministries shall work within the established Presbyterian polity; shall be responsible for the assignments as noted; shall have authority, within Session policy, for decision and spending for tasks assigned; shall be directly accountable to the Pastor and responsible to the Session through the Personnel Committee
- Employment may be terminated by either the Director of Music Ministries or the Church by delivering written notice to the other party at least thirty (30) days prior to the effective date of termination.

Special Note: The congregations are willing to offer the church organ and piano for private teaching. Continuing education and professional development funds would also be available.

Hours and Salary Range

- 10-15 hours/week
- \$13,000 - \$19,500/year

Submission Information

Please submit your statement of interest and resume to:

Elder Janice Howell, Worship committee chair

St. John's Presbyterian Churches

1961 E. Lafayette

Detroit, MI 48207

info@sjpcdetroit.org

Job Type: Part-time

Salary: \$13,000.00 to \$19,500.00 /year

Education:

- Bachelor's degree in music, church music, or other related degree

