

THE PRESBYTERY OF DETROIT

17575 Hubbell • Detroit, Michigan 48235
Office: (313) 345-6550 • Fax: (313) 345-7250



March 20, 2019

TO: Clerks of Session and Pastors

RE: Hunger Action Coordinator Search Process

Greetings:

With the resignation of the current Hunger Action Coordinator, Diane Agnew, the Operations Committee has initiated a search to fill this position. The Search Committee is beginning its work by seeking your assistance in notifying persons who might be interested in this opportunity to serve on the Presbytery staff.

The Hunger Action Coordinator (HAC) provides educational and advocacy information to the Presbytery as well as works closely with the churches directly involved in hunger relief within the Presbytery. The HAC also connects with the PCUSA Hunger Program and networks with local ecumenical and government agencies to promote hunger action. This position serves as staff resource to the Presbytery's Hunger Work Group and to a newly emerging network of hunger programs within the presbytery.

Please share the enclosed job description with anyone who may be interested in applying. The application deadline is April 19, 2019. Resumes and cover letter should be sent to me at neeta@detroitpresbytery.org.

Thank you for your support and prayers as the HAC Search Committee proceeds through this process.

The Rev. Neeta R. Nichols
Chari, HAC Search Committee
Presbytery of Detroit

**Position Description
Hunger Action Coordinator
Presbytery of Detroit**

PURPOSE: The purpose of this position is to educate, enable, and assist the Presbytery and its member congregations in its commitment to the hungry both locally and globally. The Hunger Action Coordinator will also provide linkage with local, regional, and national ecumenical agencies which address the issues of direct hunger relief, helping to mobilize the congregations of this Presbytery for specific hunger action.

Part-time position – 20 hours/week

REPORTS TO: the Associate Executive Presbyter

RESPONSIBILITIES:

1. Provide for the education of the Presbytery and its member congregations concerning hunger issues through a variety of programs and mediums: direct communication with pastors and congregations, other groups from the churches, Presbytery-wide events, mailings, addresses to Presbytery, etc.
2. Coordinate and supervise the Presbytery's hunger outlet programs.
3. Recruit and motivate volunteers from the Presbytery for hunger related programs.
4. Advocate and facilitate linkage among agencies and groups within the Presbyterian Church (U.S.A.) to provide for hunger action. Also, provide linkage with ecumenical and governmental groups for the same purpose.
5. Inform the Presbytery of pending legislative action that concerns the hungry, both at local and national levels.

RELATIONSHIPS: The Hunger Action Coordinator shall work in a team relationship with all other members of Presbytery Staff. The Hunger Action Coordinator will maintain a connection with the Presbyterian Hunger Program of the PC(USA).

QUALIFICATIONS:

1. A demonstrated concern for and understanding of hunger issues.
2. A knowledge of the PC(USA) and its governing bodies, and is active in a congregation.
3. The skill to interpret hunger concerns and actions in a theological context.
4. Effective written and oral communication skills.
5. A demonstrated skill in planning and administering programs including the recruitment, training and motivating of volunteer workers.
6. A demonstrated ability as an effective networker, working collegially with others and agencies, both denominational and governmental.
7. Capable of lifting 20 pounds.
8. Travel within the bounds of the Presbytery is required.

Send resumé to the Rev. Neeta Nichols, Chair of the HAC Search Committee, at neeta@detroitpresbytery.org by April 19, 2019