

REPORT ON THE COMMITTEE ON MINISTRY

RECOMMENDATIONS TO THE PRESBYTERY

THE COMMITTEE ON MINISTRY RECOMMENDS THAT PRESBYTERY:

*Calls/Contracts*

1. **BY MOTION approve** the part-time (15 hours per week) Commissioned Ruling Elder contract between **Elder Charon Barconey and Hope Presbyterian** beginning January 1, 2018. Terms of Call: Salary-\$0, Housing-\$18,000, Fee to moderate Session-\$100 per meeting, Funerals-\$125 per service for members and families of the congregation, Continuing Education/Travel-\$300. Per approval by the Board of Pensions and Operations of the Presbytery of Detroit, Charon Barconey's hours between Hope Presbyterian Church (15 hours) and her *Youth Mission Coordinator* position at the Presbytery of Detroit (19 hours) will be combined, so that she is eligible for the Affiliate Health Benefits through BoP. Payment for 2018 will be split among Charon Barconey, Hope Presbyterian Church, and the Presbytery of Detroit (Congregational Development and Transformation grant). Hope Church will be listed as employer and receive invoice from BoP. Total health and dental cost \$8,744. Vacation: 4 weeks including 4 Sundays per year; Study Leave: 2 weeks including 2 Sundays per year.  
\*Contract is approved pending receipt of a signed addendum required in all transitional contracts that reads "The CRE will be responsible for abiding by the terms of the Sexual Misconduct Policy and Procedures of the Presbytery of Detroit, and the terms of the Statement of Professional Ethics of the Presbytery of Detroit. The CRE will be responsible for regularly reviewing and following any changes in these two policies including signing forms when required."
2. **BY MOTION approve** the Parish Associate contract between **the Rev. Ted Thode and First Presbyterian Church, Birmingham** beginning January 1, 2018. No compensation or benefits were offered. The Session is encouraged to pay for and allow time for the Parish Associate to attend one of the Presbytery's Pastors in Transition retreats.
3. **BY MOTION approve** the Parish Associate contract between **the Rev. Julie Madden and First Presbyterian Church, Birmingham** beginning January 1, 2018. No compensation or benefits were offered. The Session is encouraged to pay for and allow time for the Parish Associate to attend one of the Presbytery's Pastors in Transition retreats.

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4. **BY MOTION approve** the Half-Time Temporary Supply Pastor contract between **the Rev. Barbara McRae** and **First Presbyterian Church, Wyandotte** beginning January 1, 2018 for six months. Housing \$10,997, 403b \$5,000, Social Security \$841. Total compensation-\$16,838. Vacation-2 weeks including 2 Sundays; Study Leave-1 week including 1 Sunday. The church will pay for and allow time for the Temporary Supply Pastor to attend one of the Presbytery's Pastors in Transition retreats.

***Transfers***

1. **BY MOTION approve** the transfer of **the Rev. Jessica Hauser-Brydon** and **Troy Hauser-Brydon** to Lake Michigan Presbytery.
2. **BY MOTION approve** the transfer of **the Rev. Matthew Means** to Long Island Presbytery.

**UNDER THE AUTHORITY GRANTED TO IT:**

***Calls/Contracts***

1. BY MOTION APPROVED the Commission Ruling Elder contract renewal between **Pamela Hutchens, CRE** and **Auburn Hills Presbyterian Church** beginning November 1, 2017. Terms of Call: Salary - \$16,200; Other - \$1,240. Total: \$17,440. Vacation: 4 weeks including 4 Sundays; Study Leave: 2 weeks including 2 Sundays. In addition, the church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.
2. BY MOTION APPROVED the Stated Supply Pastor contract renewal between **the Rev. Raphael Francis** and **Trinity Community Presbyterian Church, Detroit** effective September 1, 2017. This is a 20 hour per week position. Terms: Salary and Housing - \$25,468.99; Medical and Pension - \$3,056.27; Social Security - \$1,948.37; Professional Expenses - \$603.43; Spouse Medical - \$382.02. Total: \$32,184.36. Vacation: 4 weeks including 4 Sundays; Study Leave: 2 weeks including 2 Sundays. All vacation days must be used during the contract year. Vacation time cannot be carried over to the flowing year. There is no compensation for unused vacation days. In addition, the church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.

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3. BY MOTION APPROVED the Interim Pastor contract renewal between **the Rev. Anne Schaefer** and **First Presbyterian, Plymouth** beginning December 1, 2017. Effective salary - \$154,290; Professional Expense Reimbursement - \$7,890. Total - \$162,180. Vacation: 4 weeks including 4 Sundays. Study Leave: 2 weeks including 2 Sundays. . In addition, the church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.
  
4. BY MOTION APPROVED the Commissioned Ruling Elder contract renewal between **Michael Hoffman, CRE** and **First Presbyterian, Dearborn** effective August 1, 2017. Terms: Salary - \$4,914. Other - Up to \$500 for continuing education/books. Up to \$500 for business expenses. Vacation: 4 weeks including 4 Sundays. Study leave: 2 weeks including 2 Sundays. . In addition, the church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats. The CRE is encouraged to seek scholarship assistance from the Committee on Ministry.
  
5. BY MOTION APPROVED the Parish Associate contract between **the Rev. Dr. Kathryn Thoresen** and **First Presbyterian Church, Birmingham** effective January 1, 2018. No compensation is offered. The church will pay for and allow time for the Interim Pastor to attend one of the Presbytery's Pastors in Transition retreats.

***Administrative Commissions***

1. BY MOTION APPROVED: Appoint the Administrative Commission to Ordain **Jacqueline Spycher** on Sunday, January 14, 2018, 4:00 p.m., at **Beverly Hills Northbrook**, to include the Sacrament of the Lord's Supper. Members of the Commission: Moderator John Judson; Ministers of Word and Sacrament Marjorie Wilhelmi, Renee Roederer; Ruling Elders Bill Jordan (Beverly Hills Northbrook) Harold Ellis (Detroit St. Johns); and Corresponding Members Rev. Dr. Rhonda Myers (Lake Huron), Rev. Susan Reisinger (West Jersey).

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***Information***

1. BY MOTION APPROVED: Grant **the Rev. Fred Lee** from San Jose Presbytery to labor within the bounds of Detroit Presbytery at the Ann Arbor Taiwanese Fellowship pending receipt of an Executive Presbyter reference check, a clear criminal background check, and a signed consent form on the Sexual Misconduct Policy.
2. BY MOTION APPROVED: Add **the Rev. Cassie Todd** who is transferring to Lake Huron Presbytery to the pulpit supply list, pending receipt of an Executive Presbyter reference check, a clear criminal background check, and a signed consent form on the Sexual Misconduct Policy.
3. BY MOTION APPROVED: Add **Ruling Elder William (Biff) Irving**, Grosse Pointe Woods; and the **Rev. Julie Madden**, Parish Associate at Birmingham First to the Pastoral Response Team.
4. BY MOTION APPROVED: Approve the **Ann Arbor Westminster** Self Study.
5. BY MOTION APPROVED: Reimburse **a minister** up to \$2,300 for 2016 medical costs from the 20017 COM budget.
6. BY MOTION APPROVED: Pay up to \$240 for coaching for **a minister** from COM's 510 account.
7. BY MOTION APPROVED: Approve the self-study of **Faith Community Church** in Novi and granted permission to elect a PNC.